

<b>NATIONAL AERONAUTICS AND SPACE ADMINISTRATION</b> <b>Kennedy Space Center</b> <b>Kennedy Space Center, FL 32899</b>	<u><b>DATA</b></u> <u><b>REQUIREMENT</b></u> <u><b>DESCRIPTION</b></u>	<b>1. RFP #:</b> ODIN <b>2. DRD #:</b> ODIN-OSF-7 Page 1 of 1 Date: 12/1/2004
<b>3. TITLE:</b> Move, Add, Change (M/A/C)		
<b>SUBMITTAL REQUIREMENTS</b>		
<b>4. TYPE:</b> 2	<b>5. FREQUENCY OF SUBMISSION:</b> 10 <sup>th</sup> business day of each month	
<b>6. DISTRIBUTION:</b> Complete sets to Center DOCO and DOCOTR	<b>7. INITIAL SUBMISSION:</b> 10 <sup>th</sup> business day of January 2005	
<b>8. REMARKS:</b> The Contractor shall track and report the quantity of M/A/C performed.		
<b>DATA REQUIREMENT DESCRIPTION</b>		
<b>9. USE:</b> Provides NASA with the quantity of M/A/C actions for user requested system hardware de-installation, move and re-installation of catalog hardware and software.		<b>10. REFERENCE:</b> E.3.1.8
		<b>11. INTERRELATIONSHIP:</b>
<b>12. PREPARATION INFORMATION:</b> <ol style="list-style-type: none"> <li>a. The contractor shall report the number of M/A/C during the month for each OSF Delivery Order.</li> <li>b. This data shall be provided electronically and shall be reported by major organization by major seat type, e.g. desktop, phone, etc.</li> <li>c. The Contractor shall include a complete listing of all M/A/C actions to support the number reported for the month.</li> <li>d. The report shall show the number of M/A/C performed during the month and the cumulative contract year-to-date totals.</li> </ol>		